The Family Educational Rights and Privacy Act of 1974 (FERPA). FERPA is a federal law that pertains to the release of, and access to, educational records.

The form below will allow you to add as many users as you would like to access your Educational Records. Additionally, you can revoke that access at anytime.

You will provide information about the person and the type of access you would like to authorize. There are 4 different options. The pin will need to be shared with the authorized person in order to access your records.

The authorized person will receive an email and be directed to create an account in order to keep all of your records secure. Once the account is created they will have a link to access the records and will need to use the pin from the form.

TTUHSC EL PASO
Texas Tech University Health Sciences Center El Paso

Student R Number	R99999999
Request Date	10/15/2022
First Name:	HSC El Paso
Last Name:	Student
Student Email Address	hscelp.student@ttuhsc.edu
Requested By	HSC El Paso Student

(FERPA) Authorization to Release Student Information

The financial and non-directory educational record information on your student account is confidential and protected by the Family Educational Rights & Privacy Act (FERPA).
FERPA is also known as the Buckley Amendment, Statute 20 U.S.C. 1232 (g), regulations 34 CFR Part 99.
We cannot release certain inforamtion to another person without your written authorization.
This form will allow appropriate offices to release specific information about you to the person(s) you designate below.

I authorize TTUHSC El Paso representatives to release information regarding my account as indicated below:

Authorized Users (You must add each user below)

Please select the appropriate dropdown option and enter unique access pin for each person you wish to have access to your account. This form does not authorize any third party to access a student's online account.
Authorizing the release of your information to a company provides unlimited access to anyone employed by that company. You may limit time of access by stating a cancellation date below.

Label	Details	Access Type	Current Access	Update Access
First Name	*Authorized	Business Account		☑
Last Name	*User	Application Record		☑
Email Address	*auth.user@gmail.com	Financial Aid		☑
DOB	01/09/1997	Academic Records		☑
Access Pin	*1111	Cancellation Date		

Add another person?   -- Please Select -- ☑

Access Level Descriptions

- **[B] Business Account:** Balance, charges, and credits;
- **[F] Financial Aid:** Financial aid application; Award information
- **[A] Academic Records:** Student Enrollment; GPA; Registered Hours; Academic Standing
- **[P] Application Records:** Admission application/status; Residency information

I understand this authorization will remain in effect until I submit a change request to this authorization.

Click Here to Sign

Student Signature	Date

The Screenshots below are examples of what your Authorized User(s) will be able to view related to your Educational Records.

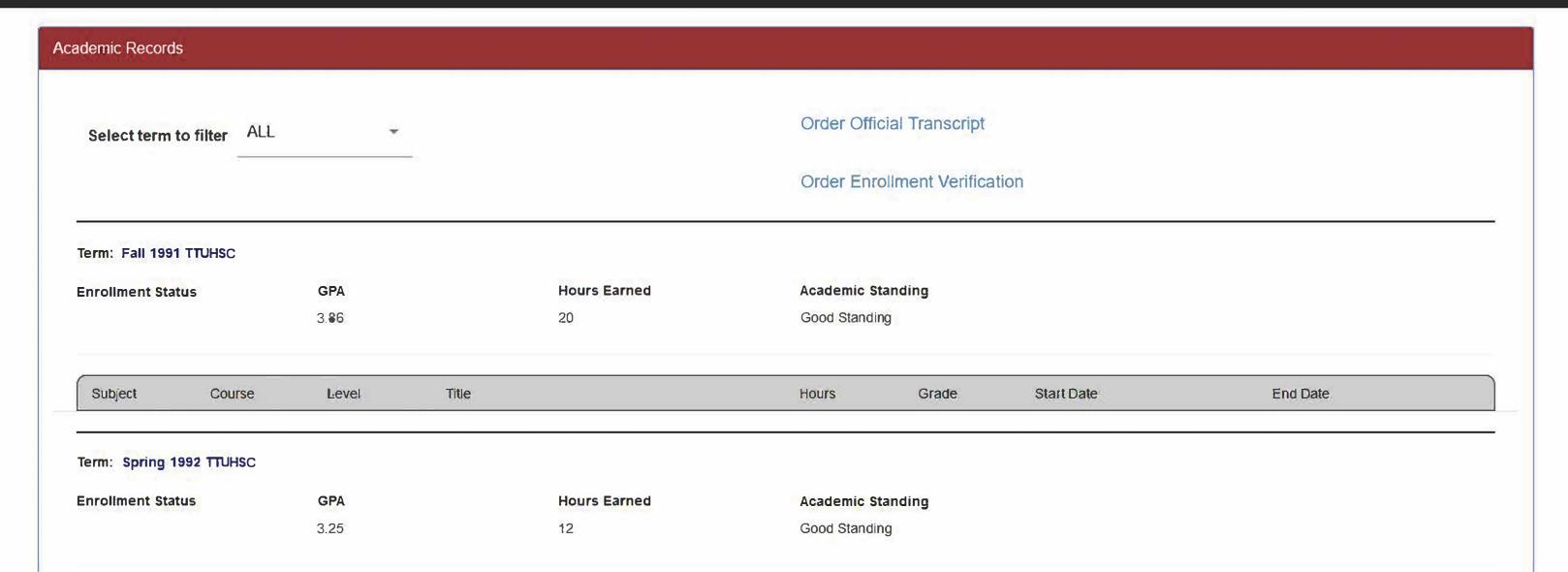The 4 different screen shots are the same as what you can give access to in the Authorization Form.

If you were to revoke access, then the link would no longer work.

This access can be changed as often as you need.

Additional information is available on the Registrar's Website at www.elpaso.ttuhsc.edu/studentservices/registrar about FERPA.

Academic Records   Application Records   Business Records   Financial Aid   **R99999999, HSC El Paso Student**

Academic Records

Select term to filter   ALL ▾

Order Official Transcript

Order Enrollment Verification

Term: Fall 1991 TTUHSC

Enrollment Status	GPA	Hours Earned	Academic Standing
	3.86	20	Good Standing

Subject	Course	Level	Title	Hours	Grade	Start Date	End Date

Term: Spring 1992 TTUHSC

Enrollment Status	GPA	Hours Earned	Academic Standing
	3.25	12	Good Standing

No application records found!

Business Account

Select term to filter   ALL ▼

Term	Charges	Credits	Balance
Spring 2009 TTUHSC	$1947.51	$1947.51	$0.00
Fall 2009 TTUHSC	$1783.00	$1783.00	$0.00
Spring 2010 TTUHSC	$1,081.25	$1,081.25	$0.00
Fall 2010 TTUHSC	$1,105.47	$1,105.47	$0.00

Financial Aid

Select Award Year to filter   ALL ▾

Award Year	FA App	FA Award
2009-2010	Y	N
2010-2011	Y	N
2011-2012	Y	N
2012-2013	Y	N
2013-2014	Y	N